

Regency High School

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27th April 2018

Dear Parents and Carers,

Parent governor

We are looking for a volunteer parent or carer to join our Board of Governors as one of our current parent governors is moving out of the area. The position would involve attending around 12 meetings per year (2 per half term) to oversee the running of our school.

The Full Governing Body meets once per half term, usually in the penultimate week at 4pm on a Tuesday with meetings lasting around 2 hours. Governors also join one or more of our committees who also meet once per half term as follows:

Curriculum and Progress 12.45pm on Tuesdays

Site & Buildings 4pm on Tuesdays

Finance 4pm on Thursdays

Committee meetings are usually two weeks before Full Governors Meetings and also last for 1 ½ to 2 hours. We also have a Strategy Group that meets on Thursdays at 2pm, half termly.

We would be delighted to hear from any parents or carers who feel they would be able to support and contribute to the development of the school in the capacity of governor. Please also feel free to telephone me at school, if you would like to discuss the role further.

Yours sincerely

Sara Harding
Headteacher

Name of parent/carers

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(Parent/carers of)

I would like to volunteer for the role of school governor