

ENTERPRISE ADVISER ACTIVITY REVIEW RECORD

Part 1 – Enterprise Adviser / School Details	
Enterprise Adviser Name:	Sue Fitzmaurice
School Name:	Regency High

Part 2 – Progress Review
Activity / Aims covered by Enterprise Adviser during this session / discussion

Mock Interviews

On Wednesday 28th February we held our first mock interviews at Regency High for thirty year 12 and 13 students. Four representatives from Southco ran the interviews. They were:

- Sue Fitzmaurice (Compensation & Benefits Manager)
- Julie Taylor (Senior HR Administrator)
- Lia Palios-Haydn (Senior Customer Service Representative)
- Helen Taylor (Customer Services Manager)

Prior to the interviews we were given the list of students that we were going to interview and a brief description of their specific needs. For example, “difficulties expressing himself – may need questions to be repeated”, “behavioural difficulties; short concentration span and easily distracted. Communicates very well verbally and should be confident answering questions”. This was a really useful exercise for us because we were able to adjust our interview style accordingly and help the students get the best out of the experience.



After each interview we filled out a feedback form which Tina and Tara can use with the students in preparation for the skills show. We also did two group feedback sessions which worked really well too. This enabled us to give the students additional feedback on what to expect at an interview, for example, expect your interviewer to take notes, why first impressions are very important and to explain that even the best interviewers get nervous too!

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Feedback from the students:

It was the best experience I have ever had

It was really useful because I have a college interview this week

It was a great experience

It went really well

It was amazing

Feedback from the interviewers:

It was a very rewarding experience and lovely to work with the students. I was so impressed with the school and the facilities available to the students.

I absolutely loved the whole experience of helping the students. They are a great bunch to work with and are usually very engaged in what they do. I always enjoy visiting the school and helping Sue with the activities that she is involved with. You could see the amount of work that the teachers had put into providing the students with a good insight to an interview and in general the time that they invest in the students.

I am very proud of what the students achieved today. Despite telling us that they were nervous you really wouldn't have known. It was evident that they had worked really hard to prepare for the interviews. I'm really looking forward to attending the skills show with them next week.

For me the experience was incredibly rewarding and I found the children to be inspirational, hardworking and incredibly brave as I know they were all very nervous and it was a big deal for them to complete that activity. I was completely blown away by the facilities the school had and the enthusiasm of the teaching staff. It is a morning I will not forget in a long time and I feel incredibly lucky to have been able to have the privilege to work with those students. I would love to continue to build a relationship with the school in the future and have already begun singing their praises to other people, as I was really inspired by the great work they are doing there in building the confidence and self esteem of those students and encouraging them to keep dreaming.

I already have someone else from the Customer Service team ready and willing to support the next activity. It's lovely to know that the people involved with the activities are so keen to talk about their experiences with other members of staff.

Next appointment with assigned school has been agreed to take place on	Insert agreed Date		
	7	3	2018
Enterprise Adviser Signature	Insert Date		
	6	3	2018

S Fitzmaurice

